

# Dance Christmas Spotlight Packet

*December 15, 2018*

# Table of Contents

<b>Section A • Dates to Remember</b> .....	<b>2</b>
<b>Section B • General Information</b> .....	<b>2</b>
Location of Upcoming Events .....	2
Parent Volunteer Needs & Policies (includes arrival time).....	2
Tickets & Performance Participation .....	2
Check-In/Backstage/Dressing Room/Green Room Policies .....	3
Student Policies.....	3
<b>Section C • Rehearsal and Performance Information</b> .....	<b>4</b>
Dress Rehearsal and Performance Info.....	4
Costumes/Hair/Make-up .....	4
<b>Dance Christmas Spotlight Digital Picture Download</b> .....	<b>5</b>
<b>Dance Flower and Candy Bouquet Orders</b> .....	<b>5</b>

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## **Section A • Dates to Remember**

November 26, 2018 ..... Dance Spotlight Ticket Sales Begin  
December 15, 2018 at 12:30pm (arrive at 12pm) ..... Dress Rehearsal  
December 15, 2018 at 3pm ..... Spotlight Performance

## **Section B • General Information**

### **Location of Upcoming Events**

All rehearsals/techs as well as the Spotlight Performance will be held in the Main Auditorium.

### **Tickets & Performance Participation**

Only the Company classes and our Starting Up students (enrolled in classes for ages 3 thru 6) will be performing in this year's spotlight. Please note our Starting Up Tumbling class **will not** be performing in the Christmas Spotlight.

Tickets will be sold at \$6 each. Tickets will be available for purchase beginning Monday, November 26, 2018 at 5pm. Tickets will be available at the front desk Monday, Tuesday, and Thursday from 5pm to 8pm. All tickets must be purchased in person at the desk during the designated hours. Seats are unassigned so there is no Will Call for this show. Tickets will be available to purchase at the Box Office beginning at 2:30pm on Saturday the 15<sup>th</sup>. Join us for this Christmas celebration by inviting family members, friends, and even your teachers as there is no limit on ticket purchases per family.

Your account must be in good standing in order to purchase tickets and for your child(ren) to be eligible to participate in the Christmas Spotlight.

## Parent Volunteer Needs & Policies (includes arrival time)

Please join our volunteer team in the following areas: ushers, backstage/green room, dressing rooms, set-up and strike. If you have a ticket, volunteers that will be released in time to see the show include: ushers, set-up and strike. Arrival time for volunteers varies depending on each position as noted on the Sign Up Genius.

We rely on our Performing Arts family's support to put on a smooth performance and to insure the safety of our students. We would love for you to volunteer at either our dress rehearsal or the *Class Christmas* performance. Your support is greatly appreciated during this very busy season.

Volunteer signup sheets will be available both at the Performing Arts desk and also online. You do not need to register for an account but you may sign up online at: <https://goo.gl/zR5sCY>

## Check-In/Backstage/Dressing Room/Green Room Policies

Restricted areas will include the green room, dressing rooms, backstage, & the ticket area.

Check-in for the Spotlight for Starting Up students will take place in their designated dressing room as follows:

- Girls ages 3 and 4: Room 202
- Girls ages 5 and 6: Room 203
- Boys ages 3 thru 6: Room 208

Check-in for our Company students will take place at the check-in table backstage. Company dressing room assignments are as follows:

- Petite and Junior Company: Downstairs Green Room
- Senior and Master Company: Upstairs Room
- Elite Company: Girls Bathroom upstairs
- Boys: Boys Bathroom upstairs

Please no food or gum in the auditorium. There will be a limited amount of time between the rehearsal and when the performance begins so please eat a big meal before you arrive. Students should have water and a dry snacks/dry fruit such as an apple with them in their dressing room. Colored beverages, sugary sodas, fast food meals, pizzas, or anything else that might stain are absolutely NOT permitted in dressing rooms/auditorium. We **DO** have students that have airborne allergies to peanuts. As such, absolutely **NO** foods that might contain nuts.

## Student Policies

Students should arrive at 12pm. Please do not chew gum on the premises.

Please give the highest respect to all adults, teachers & volunteers working to make this performance a great experience for you.

Students must stay in their assigned dressing room area for both the dress rehearsal & final performance. Please, no students in the auditorium or lobby at any time.

Please label all items and carry all bags/boxes with student's first & last name. Starting up students should only bring a small bag with their shoes, items needed for the finale, and a bottle of water.

## Section C • Rehearsal and Performance Information

### Dress Rehearsal and Performance Info

Arrival time is 12pm. EVERYONE must arrive in costume (t-shirts will be provided at check-in), with hair and make-up done. Rehearsal will begin promptly at 12:30pm on Saturday morning. Students are expected to remain on site in their designated dressing rooms through the completion of the show.

We have a limited amount of time to run our show and this is the first time the students will have an opportunity to perform on the auditorium stage. As such, the Dress Rehearsal is closed to all parents, siblings, and visitors. Family members/guests can sign up to volunteer, remain in the café or may leave and return for the performance taking place later that afternoon.

The performance will begin at 3pm and is estimated to be about an hour and a half long. We are excited to have all dancers participate in the finale dance.

### Costumes/Hair/Make-up

All students will be provided a shirt (to be worn for the duration of the performance) at the dress rehearsal check-in. ALL girls are to wear a black leotard under their outfit due to possible quick changes backstage. Please label ALL items with your name. Your account must be in good standing in order to receive/pick-up your T-shirt.

Company Students – only bring a **small** bag with shoes, dry snack and a water

- Attire (including shoes):
  - ✓ Hip Hop Routines – Black sweats (no markings; can be worn inside out if necessary) or black company pants with high tops (any type)
  - ✓ Jazz Routines – Black ankle leggings with black jazz shoes and black skirts.
  - ✓ Contemporary Routines – Black ankle leggings, red shirt tied around the waist, and bare feet.
- Hair: low, right side bun.
- Make-up (girls only): full stage make-up (blue/brown eye shadow, red lips, pink cheeks, eyeliner and mascara)

Starting Up Students (ages 3 thru 6) – only bring a **small** bag with shoes, dry snack and a water

- Attire (including shoes):
  - ✓ Girls – all girls should wear a black leotard with black full leggings.
    - Girls in Hip Hop need tennis shoes (any type).
    - Girls in Ballet need pink ballet shoes.
    - Girls in Jazz need black jazz shoes.
  - ✓ Boys – all boys should wear black pants.
    - Boys in Hip Hop will need tennis shoes.
    - Boys in Ballet will perform in bare feet or ballet shoes.
- Hair (girls only): a bun on the crown of their head.
- Make-up (girls only): full stage make-up (any color eye shadow, red/pink lips, pink cheeks)

## Dance Christmas Spotlight Digital Picture Download

We are pleased to offer digital photos of our Dance Christmas Spotlight. For only **\$10 (cash or check only)**, you will have access to all available photos. Photos of the dances will be taken during rehearsal on Saturday morning while backstage pictures will be taken during the Saturday 3pm performance.

Due to the nature of performance lighting, there may be color differences in the photos. Similarly, in photos with multiple dancers, some may be blurry in order to focus on a single dancer. However, every effort will be made to photograph each child, both in their dances and backstage.

Once available, a link will be sent to the eMail provided on this form so photos can be downloaded. Photos will only be available on line for download for **2 weeks** after you receive the eMail. Once downloaded, photos may be edited, cropped, uploaded to social media or printed, but are strictly for your personal use. Your phone number will only be used if we need to contact you regarding the pictures.

By signing this form, you release the School of Performing Arts and the photographer of any liability with respect to the photos. You also give Mt. Zion and the photographer the irrevocable right to use the photos in any marketing/advertisements for the studio or business. Advertisements include, but are not limited to, print media, web, and social networks such as Facebook and Twitter. All proceeds will be donated to the School of Performing Arts.

PRINT

NAME: \_\_\_\_\_ SIGN: \_\_\_\_\_

PHONE: \_\_\_\_\_

PRINT EMAIL BELOW (Please make the letter "I", the number one, the letter "O" and the number zero clear)

\_\_\_\_\_

*Make checks payable to: Mt. Zion School of Performing Arts (on the memo line write: spotlight photos)*

## Dance Flower and Candy Bouquet Orders

(Limited quantities will be available during the show; order by **Thursday, Dec 13, 2018**, to guarantee availability.)

Bouquet Type	Sat, Dec 15 <sup>th</sup> Qty		Total Qty Purchased		Price	Total Cost
1 Rose		=		x	\$3	\$
3 Roses		=		x	\$7	\$
6 Roses		=		x	\$12	\$
12 Roses		=		x	\$18	\$
Candy Bouquet (5 candy bars inc)		=		x	\$8	\$

All payments and forms are to be returned to the Performing Arts desk. Payment Due at time of order \$ \_\_\_\_\_

Paid by: Check (made payable to Clare Carnell) or Cash only (exact change needed)

Please provide name, mailing address & contact information

Parent Name \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_ (in case there are questions)

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_